

Ice House Parking Policy

Parking Permits

Parking is not normally assigned at the Ice House. There are five spaces that are that can be rented and to receive this policy, you have requested a reserved parking space for the agreed upon rental rate.

A parking permit/sticker will be issued by Management and is to be placed on the lower right-hand side of the rear windshield. The parking permit will be placed on the inside of your car to protect against theft so if you have a tinted window, please do not worry. The tow companies have been asked to use a flashlight before towing any car to affirm that a permit is not visible from any location in that rear windshield.

The parking permit color will change from year to year so that we know who should be parking in the parking lots. Parking permits expire on August 31 of every year. Towing will begin on September 1, so please be sure to get your parking permit by August 31. If you are renewing, you must bring in ½ of your old permit in order to receive your new permit.

Parking permits are rented through the term of your lease. You will be responsible for all payments of the parking rent, even if you choose to move out early.

Vehicle Registration

All tenants, before being handed a parking permit, MUST register their vehicle with Management upon moving into the building and thereafter whenever a vehicle change is made. Vehicle must be the exclusive use of the tenant.

To register a vehicle, Management must have the following information:

- Owners/Drivers Name
- Unit Number
- Telephone Number
- Make/Model/Color/License Tag Number of Vehicle Being Registered

Fifty dollars will be charged for a replacement permit and will be charged to your account. If you have a balance on your account, you must pay in check or money order to receive a new parking permit.

All parking spaces are unassigned but are guaranteed if you have rented a space.

Parking Violations and Safety

Any personal property left in a vehicle while parked on the property is at the sole risk of the vehicles owner.

Any vehicle parked in a fire lane, on sidewalks, or which otherwise blocks ingress or egress to the building, loading areas, hashed lines, in front of dumpsters, in yards, etc, will be at risk of being towed at the owner's sole expense.

Pay special attention to any parking spot that is marked with an ADA Sign or Painting. This is a reserved space for those that have been given a placard for their needs to be close to the building. If you are parking in these spaces without a placard, you will be towed.

If your vehicle is taking up more than one parking space, it is subject to towing at your expense.

Any parking violations will be charged a minimum of \$100.00 per occurrence.

Any damage that occurs to a vehicle while parked in the parking lot or surrounding areas is at the sole risk of the vehicle's owner. Matchbox Realty, JMU and the Landlord bear no responsibility.

General

Lack of enforcement of the parking policy should not be taken as an indication of any change of policy.

No more than one vehicle may be parked in a single space.

Parking spaces may not be used for any other purpose other than parking a passenger vehicle. No items such as tires, cans, grocery carts, tents may be stored in the space. Immediate removal of such items will happen at the owner's expense and if storage of items is to take place, storage fees of \$20 per day will apply and items will be disposed of after 30 days.

Maintenance and repairs of vehicles on the property is prohibited. Exceptions to this will be limited to changing a flat tire, jump starts in the case of a dead battery, and "emergency service".

Washing a vehicle is not permitted. Waxing and cleaning is permitted as long as the refuse is removed.

Any vehicle parked in the parking lots must be properly registered in the Commonwealth of Virginia or other legal jurisdictions and be in operating condition.

Guest Parking

Guest parking is "downtown parking". This includes the streets, parking garages, and parking lots that the City so graciously provides free of charge. Please just pay attention to the signage

to make sure you are following the times allowed and to be sure you are not parking in a Fire Lane.

Residents of the building have the parking permits and they are the ones paying the rent. They are the people that have access to the parking lots. We do not have any space in the parking lots for anyone other than tenants. Please be sure your guests are aware of this.

This document is subject to change and any deviation from the above policy does not mean that the policy has changed.

I have read the above parking information and agree to adhere to all Rules and Regulations of Ice House Parking Policy.

Vehicle Information

_____	_____
Tenant Name	Date
_____	_____
Apartment Number	Parking Permit Number
_____	_____
Make	Model
_____	_____
Color	License Plate Number
_____	_____
Signature	